

## Temple Beth Israel Religious School Policies

We try to create a positive environment for all children in which to transmit the heritage, traditions, practices, values, and beliefs of the Jewish people. Toward this end we find certain regulations to be invaluable. Please be aware that by enrolling your children in TBI Religious School you are accepting the following policies:

<b>Membership</b>	Enrollment in TBI Religious School is limited to students whose immediate families (parents or legal guardians) are members of Temple Beth Israel.
<b>Attendance &amp; Tardiness</b>	Our time together is so limited, that classes must begin promptly. Students and their parents show kavod (respect) to their teacher and classmates by arriving on time. Classes are carefully planned and cumulative. Students who miss classes also miss information as well as socialization and Jewish experiences. For your children's sake, please try to limit your absences to days when school is not in session.
<b>Shabbat Services</b>	Students on Bar/Bat Mitzvah track are expected to attend 18 (eighteen) Shabbat services between 4 <sup>th</sup> Grade and their B'nai Mitzvah date.
<b>Brit Kavod</b>	We ask all children and parents to sign a Brit Kavod (behavior contract) at the beginning of the year. Please review and discuss this contract with your child. The discipline policy will be invoked in the case of an infraction of the Brit Kavod.
<b>Bar/Bat Mitzvah</b>	Attendance in both Hebrew School and Religious School is required from 4th grade for those aspiring to become Bar/Bat Mitzvah at Temple Beth Israel.
<b>Temple for Teens</b>	Hebrew High School continues on through Grade 10. We strongly encourage all of our students to attend our Temple for Teens, which takes place monthly on Sunday afternoon from 1:00 to 2:30 PM.
<b>Guests</b>	In the spirit of hachnasat orchim, guests are welcome in the school. If you are planning to bring a guest, please notify the teacher at least 24 hours in advance and complete an emergency form in the office.
<b>Tzedakah</b>	Tzedakah, which means righteousness, is an important Jewish value. We collect tzedakah every Sunday. Please send your child to school with change for tzedakah every week.

<b>Drop-Off Policy</b>	For your child’s security and safety, please drop off your child at the designated spot and wait for a parent volunteer checks them in (and takes their temperature if required) before leaving.
<b>Parent Volunteers</b>	Again, for your child’s safety and security, we require parents to volunteer to sign students in (and take temperature scans if needed) during the morning AT LEAST once a school year. With our small staff, we greatly value and need our parent helpers!

**Comprehensive Youth Committee Discipline Policy**

Students are expected to show respect for the Temple property, their teachers, each other and themselves. In our school, the Jewish concept of Kehillah, living as a community, is one of our key values. Our hours together as a learning community are so few, that any disruption to the learning process cannot and will not be tolerated. To meet this goal, the following series of discipline procedures have been adopted. In addition, students are expected to abide by the religious school's Brit Kavod.

A first major disciplinary infraction as defined by the teacher based on religious school policies and the Brit Kavod, will result in the student being sent to the Religious School Administrator's office. Religious School Personnel will telephone the student's parent(s) regarding the incident. The religious school administrator will be notified and send a follow-up letter to the family within a week. A copy of this letter will be retained in the student's permanent file.

The second major disciplinary infraction as defined by the teacher based on religious school policies and the Brit Kavod, will result in the student being sent with a school representative to the Rabbi's office for follow up. The parent(s) will be notified and invited to attend a meeting with the student, the teacher, the religious school administrator and a member of the religious school discipline sub-committee, if indicated. At the meeting, the student and his/her parent(s) may be asked to enter into a behavioral contract that outlines the responsibilities of the student, the parents, and the teacher. A copy of this contract will be retained in the student's permanent file. In addition, the parent(s) may be asked to attend class with the student for a period of time to be specified; the purpose is to provide parent(s) the opportunity to observe and, if necessary, to intervene with the students behavior in order to ensure proper conduct.

The third major disciplinary infraction as defined by the teacher based on religious school policies and the Brit Kavod, will result in a conference with the parents, teacher, religious school administrator and Rabbi. The parent(s) will be asked to specify exactly what steps they will take to insure that this behavior will not occur again. A summary of the meeting will be documented for the student's permanent file.

The fourth major disciplinary infraction will result in immediate expulsion. As Jews we are taught that repentance is an attribute for which we should strive. Therefore the student may be readmitted, on a probationary basis, upon parents' assurance to assist in facilitating change in their child's behavior.

In situations where the infraction involves violence or a breach of safety, the religious school maintains the right for immediate expulsion of the student. If the infraction involves a legal violation, appropriate legal authorities will be contacted.

A parent may appeal the child's expulsion to the Youth Education Committee; this Committee oversees Religious School policies and serves as a resource to the Religious School administrator. The Discipline subcommittee will review the appeal within twenty days of its receipt. A face to face meeting with the parent(s) and student will be arranged, ideally within one month of the appeal being received by the Youth Education Committee. During the appeal process, the student will be prohibited from attending class or TBI youth programs. The final level of appeal would occur through the TBI Board of Directors. When a student is expelled or withdraws from the Religious School, there will be no refund of Religious School fees. Student Reentry is at the discretion of and under the conditions outlined by the Comprehensive Youth Education Committee.